## **Activity Approval Format**

Date: 18/02/2022

**Program:** Annual Alumni Gathering

Need: To bring the alumni's of the college in one platform

**Objective:** So that the Alumni students have the privilege to reunite with their Alma Mater and also have an involvement in college activities and refresh their mind.

Content: Formal programme and informal activities

**On:**09/04/2022 **Timing:** 6:00pm onwards

Venue: College Auditorium

Proposed By: Prof. Sahana Raviprasad - Alumni Association Incharge

Verified By:

### **Minutes of meeting**

Date: 16/02/2022

#### Agenda:

- Discuss on Date of organising annual alumni meet Nostalumus 2022
- Work allocation of Alumni meet
- Any other matter with the consent of office bearers

#### **Minutes:**

An online meeting through Zoom was scheduled on 16th February, 2022 to discuss the above agenda at 5.00 p.m. Along with Coordinators, teacher members of Alumni association, office bearers of Alumni Association and other working committee members were present during the meeting. The following points were discussed,

- It was decided that Nostalumus 2022 will be conducted on 9th April, 2022 in college Auditorium from 5.30 pm onwards
- The work related to same was allocated as below,
  - 1. Brochure and Message and other PR work Prof. Kalpana Rai Menon and her team will handle
  - 2. Budget preparation and other overall documentation Prof. Sahana Raviprasad
  - 3. Refreshment for the day incharge will be Prof. Komal Tiwari
  - 4. Games and other informal activities Prof. Nidhi Chandorkar
  - 5. Accounting and Payment link and registration form Dr. Tushar Sambare will be the incharge.
  - 6. All the required help will be provided by Student's Council core committee members headed by G.S. Ms. Ishika Shetty and Joint G.S. Mr. Rathin.

Alumni Association in charge

Ms. Sahana Raviprasad

#### **Faculty Members Present:**

Los

- Ms. Sahana Raviprasad Coordinator BAF & BBI
- o Ms. Nidhi Chandorkar Coordinator BMS
- o Dr. Tushar Sambare Coordinator BSc.IT & MSc. IT
- o Ms. Kalapana Menon Coordinator BMM
- o Ms. Komal Tiwari Member Alumni Association

#### Alumni Core Committee Members Present:

- Mr. Armand D'costa
- Mr. Javed Khan
- Ms. Pooja Shetty
- Mr. Hasan Qureshi
- Ms. Jasjyot Kaur
- Mr. Chandan Gupta

#### **Other Alumni Members Present:**

• Mr. Kartik Shetty

#### **Student's Council Members Present:**

- Ms. Ishika Shetty
- Ms. Siddhi Shetty
- Ms. Saloni
- Ms. Mansi

## **Alumni Association**

## **Minutes of meeting**

Date: 12/03/2022

#### Agenda:

- Discuss on preparation and work allocation for Annual Alumni Meet Nostalumus 2022
- Any other matter with the consent of office bearers

#### Minutes:

A meeting was scheduled on 12th March, 2022 to discuss the above agenda at 11 a.m. in College Premises along with Coordinators, teacher members of Alumni association, office bearers of Alumni Association and other working committee members were present during the meeting. The following points were discussed,

- 1. The creativity team will be guided by Mr. Rahul Alumni member who will be working on the selfie stand and other things required for the day.
- 2. For Refreshments it was discussed that some food boxes will be provided separately for snacks and for dinner and the refreshment committee headed by Prof. Komal Tiwari will decide on the same. Alumni Members Ms. Jasjyot Kaur and Mr. Hasan Qureshi will also be involved in the same. Cake cutting will also be done during the event. 5Kg's cake will be ordered for the same.
- 3. Activities and Informal events will be restricted to maximum 3 activities under the incharge of Prof. Nidhi Chandorkar and Alumni members Mr. Varun Shetty and Ms. Divya also will extend their helping hands for the same. Informal anchoring will be handled by Mr. Ratin, Mr. Chetan and one more girl member will be added.
- 4. Mr. Kartik Shetty Alumni Member will look after the Registration work along with other student members
- 5. Banner printing will be handled by Mr. Chandan Gupta Alumni Member.
- 6. Auditorium Booking Ms. Ishika, GS will handle.
- 7. Calling to the registered Alumni Members to be done and will be handled by Ms. Sneha Radhakrishnan.
- 8. Formal anchoring by Ms. Ishika Shetty and Mr. Ratin.

9. A discussion on conducting a fund collection drive from the interested Alumni's was also discussed where in the collected fund will be utilised for the needy students of the college for their educational purpose or for fees reimbursement. A proper plan for the same has to be prepared after discussion with Principal Sir.

Alumni Association in charge

Ms. Sahana Raviprasad

**Faculty Members Present:** 

- o Ms. Sahana Raviprasad Coordinator BAF & BBI
- o Ms. Nidhi Chandorkar Coordinator BMS
- Dr. Tushar Sambare Coordinator BSc.IT & MSc. IT
- o Ms. Komal Tiwari Member Alumni Association

#### Alumni Core Committee Members Present:

- Mr. Armand D'costa
- Mr. Javed Khan
- Ms. Pooja Shetty
- Mr. Hasan Qureshi
- Ms. Jasjyot Kaur
- Mr. Chandan Gupta

#### **Other Alumni Members Present:**

- Mr. Kartik Poojari
- Mr. Rahu
- Mr. Varun Salian
- Ms. Divya Shaj

#### **Student's Council Members Present:**

- Ms. Ishika Shetty
- Ms. Siddhi Shetty
- Ms. Sneha Radhakrishnan

#### **ALUMNI ASSOCIATION**

#### **BUDGET FOR ANNUAL ALUMNI GATHERING**

#### "NOSTALUMNUS 2022"

#### Date: 25/03/2022

On 9th April, 2022 the Alumni Association of the college is organizing an Annual gathering for the Alumni of the college. The main purpose of the gathering is to bring the maximum Alumni's in one platform so that planning of future activities and communication of the same with each and every alumnus can be done successfully in the days to come. The expected expenditure for the same is shown below,

Particulars	Amount in ₹
Refreshments:	
Expected Alumni's, volunteers and teachers $(200 + 50)$	
Food Expenses - 250 X Rs. 250	62,500
Cake	6,000
DJ Expense	1,000
Creativity Expenses	6,000
Miscellaneous	2,000
TOTAL EXPENDITURE	77,500
Less: Collection from Alumni's [200 X 199]	39,800
College Contribution	37,700

The money collected from Alumni will be deposited into the Alumni Bank Account.

Alumni Association In charge

Ms. Sahana Raviprasad



BUNTS S	ANGHA'S POWAL MUMBAI 400 076.
S M SHETTY COLLEGE OF SCIENCE, COMMERCE AN EF No: DC/1 5 6 /2021-2022	ANGHA'S D MANAGEMENT STUDIES, POWAL MUMBAI 400 076. Date : March 25, 2022
SUBJECT : APPROVAL FOR PA	YMENT TO BE MADE TOWARDS E BY ALUMNI ASSOCIATION REMENT).
INDENTOR	Principal Dr Sridhara Shetty Degree College
SECTION ADMINISTRATION / PROGRAMME	PROGRAMME
BRIEF PROFILE ON THE EXPENSE	Approval for Expenses to be incurred towards conduct of programme (Annual gathering of Alumni Association) namely <b>NOSTALUMNUS 2022</b> , as per details attached. Total budgeted expenses Rs.77,500/ Collection from Alumni association members Rs.39,800/ Expenses to be borne by college Rs.37,700/
Expense Details	Approval of expenses towards Annual gathering of Alumni Association.
Note : College collects every year Rs.	25/- per student as Alumni Association
fees along w	rith other fees.
Total Cost	Rs.77,500/- nousand Five Hundred only
ACCOUNTS MANAGER PRINCIP INDENTORINA INDENTOR INTOR INDENTOR INDENTOR INDENTOR INDENTOR INDENTOR INDENTOR INDEN	1 3/2 MRC (4)
Indert approve	d OB meeting dated 25/3

### ALUMNI ASSOCIATION

#### "NOSTALUMNUS 2022"

### WORKING COMMITTEE

Job	Student Members	Alumni Incharge	Teacher Incharge
PR	Sneha.R	Kartik	Kalpana M
Payment and Accounts	Ishika & Siddhi	-	Tushar S
Brochure	Nitish		Kalpana M
Budget and Income and Expenses A/c	Ishika & Snehal	Armand and Javed	Sahana R
Auditorium Booking and Coordinating with Pradeep	Ishika S	-	Sahana R
Creativity	Ez & Inizio creative team	Rahul	-
Food/Refreshment	Saloni	Jasjyot and Hasan	Komal T
Activities, game and Informal Anchoring	Rathin, Akshat, Mallika	Varun and Divya	Nidhi C
Formal Schedule preparation	-	-	Sahana R
Formal Function and Anchoring	Ishika and Rathin	Divya	Sahana R
Registration - Alumni and Event	Sneha R	Kartik	Komal T
Photographers	Shubham	-	Kalpana M

D.J. and I.T team	Ashish(dj) Abhijeet P, Omkar M (it)	Ashish	Kalpana M
Banner	-	Chandan G	Sahana R
Overall Discipline	Abhishek S	Pooja S and Kartik	All Members
Overall Documentation	-	-	Sahana R





Click Here – (₹199) Elick Here – (₹199) Food & Fun Games + DJ Included!

> Nostalumus 2022 Annual Alumni Meet of Bunts Sangha's SM Shetty College.

> > Date : Sat,9th April, 2022 Time : 5:30pm onwards

Venue: College Auditorium

Theme: Masquerade Ball Entry Fee: 199/-(Includes- Dinner, Dance, Games and meeting friends)

Payment and registration details in the Poster 👇 👇 🌉

## SCHEDULE OF "NOSTALUMUS 2022" DATE: 09/04/2022

5.30 PM ONWARDS

Opening Remarks/ Introduction to the meet	Ishika Shetty and Rathin Sawant G.S. and J.G.S Student's Council	
LIGHTING OF THE LAMP		
Welcome Address	Dr. Sridhara Shetty Principal	
President Remark	Mr. Armand D'Costa President - Alumni Association	
Vote of thanks	Prof. Sahana Raviprasad Alumni Association Incharge	
CAKE CUTTING		
Informal events or Games	Rathin and Team	

#### ALUMNI ASSOCIATION

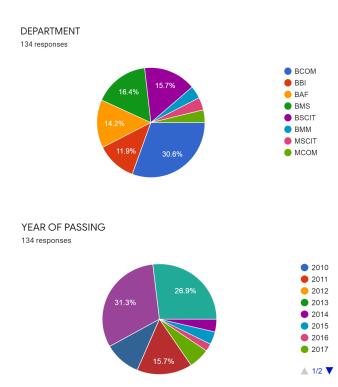
#### **REPORT ON NOSTALUMUS 2022 – ANNUAL ALUMNI GATHERING**

The alumni association of the college has organized an Annual Alumni gathering – NOSTALUMUS on 9th April, 2022. In total 235 Alumni attended the event along with 10 teaching and non-teaching faculties of the college and 22 student volunteers. The programme started at 6.30 p.m. and wrapped up at 10.30 p.m. Event started with the lighting of the lamp by dignitaries. Principal Dr. Sridhara Shetty addressed the gathering by giving a glimpse of current college achievements and future plans of the college and role of Alumni in growth of the institution. Mr. Aarmand D'Costa – President of Alumni Association shared his views of alumni gathering and Ms. Sahana Raviprasad – Incharge of Alumni Association proposed formal vote of thanks.

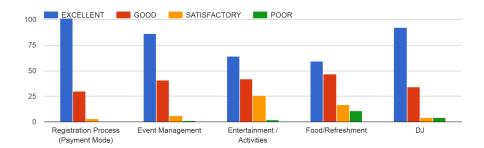
The event was concluded with informal events or games followed by D.J. Refreshments were also served to the Alumni during the informal events and after DJ.

Ms. Sahana Raviprasad Alumni Association In-charge





#### PLEASE PROVIDE THE FEEDBACK FOR THE BELOW:



# **Action Taken Report**

Date & Time	Feedback Received	<u>Conclusion</u>
09-04-2022	<ul> <li>Alumni's had a great experience coming back to the college</li> <li>Majority of them are interested in joining the meet in upcoming years as well</li> </ul>	• The Association will organise more such meet in future as well